



# Children's Learning Center

JACKSON, WY 83001  
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# Head Start

ANNUAL REPORT 2016





CLC MISSION:

*All children reach their full potential  
when given a strong start*



# How we are changing lives:

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## CLC TOUCHES 1 IN 5

Our programs currently touch the lives of over 21% of all Teton County children ages 5 and under. No other organization has served and continues to serve so many of our area's youngest most vulnerable citizens.

## CLC READY FOR KINDERGARTEN

On average 18% of entering kindergarteners do not meet Kindergarten readiness standards. According to Teton County School officials, children from CLC programs (including Head Start) meet or exceed K readiness.

## CLC EARLY INTERVENTION WORKS

Wyoming is #1 in the country in identifying children with special needs and providing successful early intervention programs to address their needs. Approximately, a third of children who receive help in Wyoming need no further services by 3rd grade thanks to early intervention programs like CLC.

# Board Members

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Greg Mason

CHAIR | ARCHITECT/TSA

Jeff Goltz

VICE CHAIR | BUSINESSMAN

Mark Mickelson

TREASURER | BANKING EXPERIENCE

Tim Crawford

SECRETARY | BANKING EXPERIENCE

Audrey Cohen Davis

TOWN ATTORNEY

Janet Woodland

MANAGEMENT EXPERIENCE

Latham Jenkins

BUSINESSMAN CIRCUMERRO MEDIA

Charlotte Krugh

SPANISH TEACHER AT JOURNEY'S HIGH SCHOOL

Lisa Price

ASSOCIATION DIRECTOR FOR NATURE CONSERVANCY

Danielle Goldyn

HOSPITAL PROGRAM COORDINATOR IN COLORADO

Ann Willot

BUSINESS AND PHILANTHROPY EXPERIENCE

Betsy Carlin

EARLY CHILDHOOD EXPERIENCE, NAEYC STATE REP.

Maggie Rojas

HEAD START PARENT, BANKING INDUSTRY

Mary Lankford

COUNTY GOVERNMENT EXPERIENCE

## Priority Key Goals

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Organizational and financial sustainability with the support of a broad range of constituents, both public and private.

A low staff turn-over rate, with high parent approval and alumni participation based on reliable continuity of care.

Be recognized as a state-wide model for early childhood education, having teachers with the highest level of training and active, engaged leaders.



# Policy Council

Diana Ramirez  
CHAIR

Margarita Zarate  
VICE CHAIR

Mirella Susano  
TREASURER

Daniel Ismaya  
SECRETARY

Flor Sanches  
HEALTH COMMITTEE

Sandra Rosales  
PERSONNEL COMMITTEE

Yara Abad  
COMMUNITY MEMBER

Maggie Rojas  
BOARD LIAISON

Policy Council members are a critical part of our program. They are involved in the decision making process, program evaluation, developing short and long term goals, approving grants.

Policy Council is involved in different trainings that allow them to carry out their responsibilities in different committees.

“Last year I was a member of the Policy Council and I loved it. I learned how the program and classroom work and I want to be involved in supporting the teachers. I want to be involved in my daughter's school and represent the parents”



# Head Start Management Team

**We believe children are born unique, creative and capable. They learn and grow when they are engaged and interested. -CLC Vision**

Our Head Start Program success is the result of committed parents, staff, and community partners. In addition to our mission we are working on two directives from our Executive Director to ensure not only a program of excellence for our children and families but also a work environment where adults are committed to the success of all other adults and the belief that across all programs of the Children's Learning Center all children belong to all of us.

Patti Boyd  
EXECUTIVE DIRECTOR

Miriam Morillon  
FIANACIAL DIRECTOR

Jodi Siegfried  
HUMAN RESOURCES

Lety Liera  
HEAD START DIRECTOR

Cherie Flores  
DATABASE MANAGER

Mariana McFarlane  
PROGRAM MANAGER

Cherie Flores  
HEALTH SERVICES

Crisanto Morales  
TRANSPORTATION MANAGER

Michelle Terry  
FOOD PROGRAM MANAGER



WE VALUE THEM FOR THEIR ABILITIES.  
WE RECOGNIZE THEIR INDIVIDUALITY.  
WE CELEBRATE THEIR DIFFERENCES  
WE SEE THEM AS STRONG BEINGS,  
SUCCESSFUL IN THEIR ENDEAVORS.



# Direct Service Staff

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## HOME VISITORS

Cristina Campos  
Nayely Espejel  
Hitzia Garnica  
Elsa Lemin

## HEAD START TEACHERS

Sonia Hernandez  
Jane Jaidi  
Catherine McColloch  
Yadira Sosa



## A Note from our Executive Director

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At the heart of Children's Learning Center (CLC), we are devoted to nurturing children birth through five. We are a place in which all adults are committed to the success of every child as well as to the success of every adult. Our Head Start program exemplifies this philosophy.

Through our Head Start/Early Head Start program the CLC board and staff are dedicated to breaking the cycle of poverty in our community....and our program is getting measurable positive results. CLC Head Start was named a Center of Excellence in 2011 by our Governor. Our Head Start Team is a leader in our region, and advocates for children and families.

Graduates of our HS program that go on to the dual immersion program, are not only ready for kindergarten, they are achieving success in elementary school equal or better than their middle class peers by third grade. Our Head Start families are actively involved in our program and our community; eager to learn, willing to serve.

The CLC board and I pledge our continued support and admiration for the important work of this program.

***Patti Boyd***



# Head Start Financials

## CLC HEAD START

Breaking the cycle of poverty for 80 at-risk families a year. Providing comprehensive education and support services at no charge to qualifying families.

## PROJECTIONS 2013-2014

**Federal income** decreased due to sequestration.

**Transportation income** decreased due to 1 classroom being cut

**Child meals expenses** will increase for HS. We are serving all children for 4 days compared to last year combination program of 2 or 3 days.

**Parents cost expenses** were reduced due to local state cuts.

**Training costs expenses** will increase as we train all EHS teachers in Parents As Teachers curriculum.

**Travel expenses** will increase as we have each EHS home visitors providing weekly services to 12 families at their homes.

**Repairs** were decreased since the roofing was taken care of and repaired last year.

## HEAD START LASTING RESULTS

National statistics indicate that children who have been in Head Start programs before age 6 have higher high school graduation rates and lower drug and crime rates than at-risk children who have not been in Head Start.

## CLC HEAD START SCORES HIGH

Results of the national achievement test given to all third graders indicate that test scores of former CLC Head Start students who have been in dual immersion classrooms meet or beat their peers.





**INCOME**

	ACTUAL 2015-2016	PROJECTED 2016-2017
Grant - Head Start	438,473	438,473
Grant - Early Head Start	339,674	339,674
Grants -State	1,229	72,000
Grants- Transportation	21,519	20,000
Grants- Local Government	51,489	27,940
USDA Food Program	22,280	17,000
Other Income and donors	74,340	64,772
In-Kind Contributions	120,441	43,457
<b>Total Income</b>	<b>\$1,069,454</b>	<b>\$1,023,316</b>

**EXPENSES**

Total Payroll & Benefits	780,108	831,560
Direct Child Program Expenses	19,892	16,684
Child Meals	17,395	15,000
Parent Costs	7,895	5,800
Recruiting & Training	28,389	21,019
Dues, Publications & Fees	4,961	2,020
Office Expenses	1,811	2,500
Communications	6,412	7,300
Professional Fees	11,916	17,333
Occupancy	35,922	22,950
Vehicle & Transportation	12,537	21,200
Equipment	5,587	2,790
Repairs & Maintenance	16,188	13,500
In-Kind Expenses	120,441	43,457
All Other Expenses	0	200
<b>Total Expenses</b>	<b>\$1,069,454</b>	<b>\$1,023,313</b>

**Balance/Deficit**

**\$0** **\$3.00**



# Head Start Results

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**“Jeraldy loves going to class, she loves to learn to work on the computer, she loves learning to brush her teeth and wash her hands, she loves everything! There’s not a single day when she says she doesn’t want to go to Head Start.”**

*Head Start parent*

## **ANNUAL FINANCIAL AUDIT**

Learning Center has a comprehensive external financial audit completed annually. The firm of Jones Simkins conducted the audit with the following results: In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of CLC as of June 30, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

## **FEDERAL REVIEW**

The Administration for children and families conducted an on-site monitoring review of The Children’s Learning Center Head Start and Early Head Start programs. Approximately 2000 areas of compliance are evaluated by the monitoring team which include observation and interviews with parents, staff, Policy Council and Board; document and file reviews, fiscal monitoring and systems assessment.

## **AREAS OF STRENGTH**

Community partnerships- systems of Education  
Parent outreach—Abriendo Puertas

*Non compliance determination and corrected dates:*

## **AREAS OF NONCOMPLIANCE**

The grantee did not carry reasonable amounts of student accident insurance—Corrected on site.

The grantee written procurement policies were not complete-Finding Closed 6/12/12

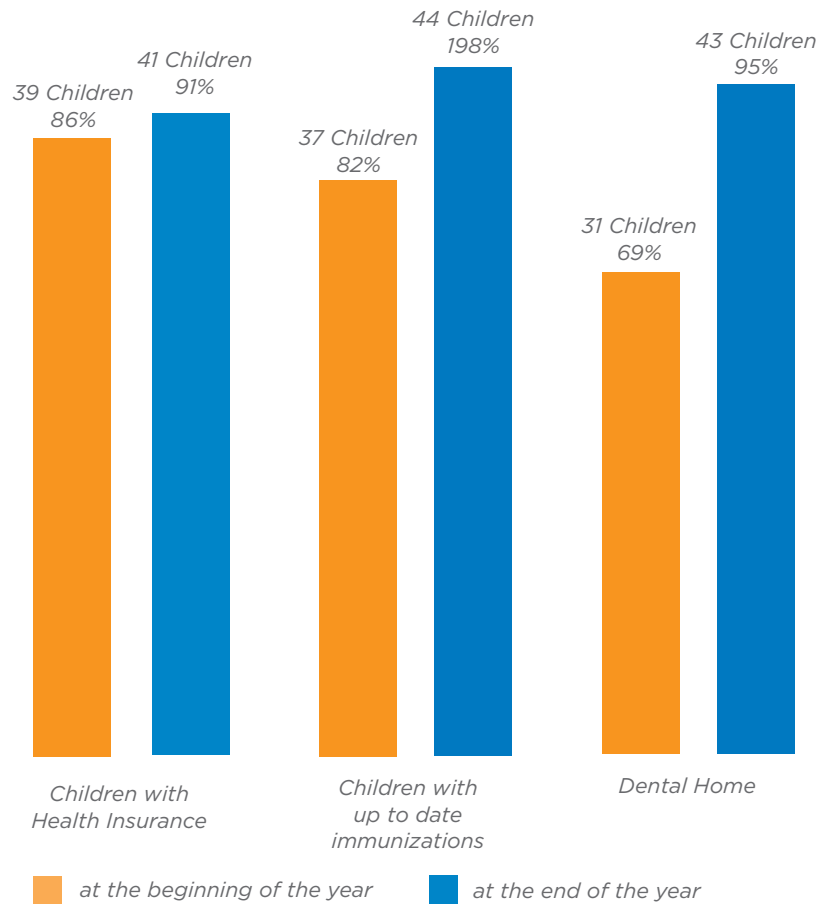
The grantee in some forms used net income rather than gross—Finding Closed 6/12/12

The grantee Criminal background from background.com were not 100% reliable or timely-Finding Closed 6/12/12

*The Administration for Children and Families, Office of Head Start- Based on the information gathered during our review, we have closed the previously identified findings. Accordingly, no corrective action is required at this time.*

# Performance Indicator Report 2015-2016: Service Snapshot

Cumulative Enrollment for Head Start: 45 children | Funded enrollment: 40 children



Full PIR report is available at: [eclkc.ohs.acf.hhs.gov/pir](http://eclkc.ohs.acf.hhs.gov/pir)

## SERVICES TO PRESCHOOL CHILDREN:

27% (12 children) of the Head Start children received Special Education Services and were on a Individualized Education Plan.  
3% of the Head Start children were diagnosed with a chronic health condition (2 with Autism, 2 with Developmental Delay, 8 for Speech & Language) and received medical treatment.

## FAMILY EDUCATION:

0-1 families had 4 years of college  
0-3 families had 2 years of college  
24-33 families completed high school or equivalent  
21-22 families had less than high school

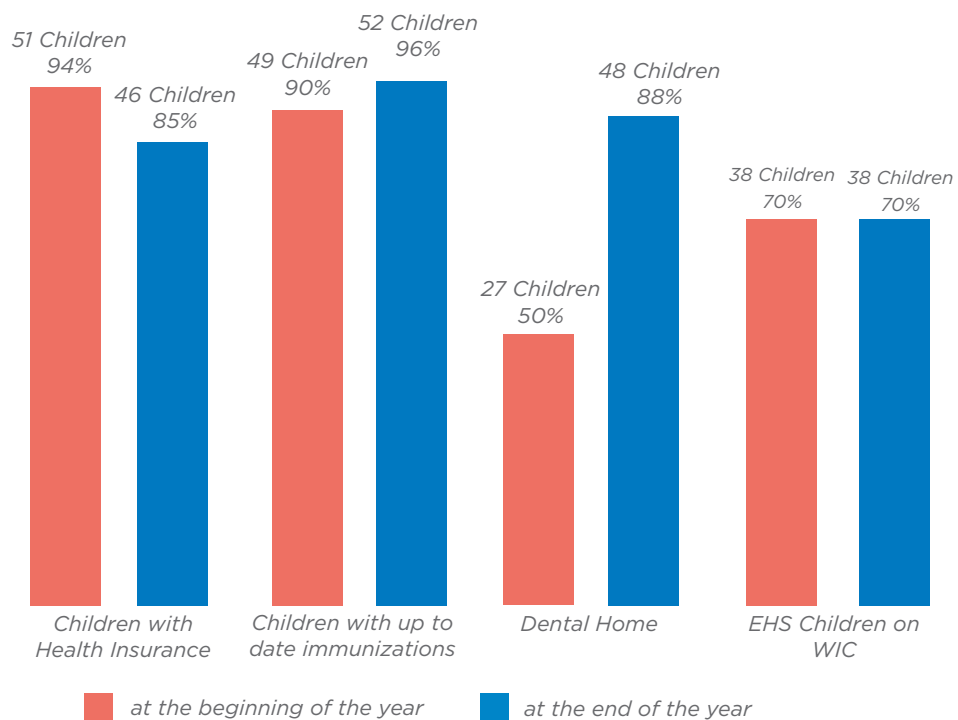
## NUTRITION SERVICES:

22-33 families received supplemental nutrition through the Women Infant and Children program.



# Performance Indicator Report 2015-2016: Service Snapshot

Cumulative Enrollment for Early Head Start: 54 children | Funded enrollment: 48 children



Full PIR report is available at: [eclkc.ohs.acf.hhs.gov/pir](http://eclkc.ohs.acf.hhs.gov/pir)

## FAMILY SERVICES:

- 12-28 families received crisis food and clothing
- 3-9 families received Mental Health services
- 11-15 families received English classes for second language learners
- 29-35 families received substance abuse education
- 29-43 families received health education
- 0-2 families received family/relationship education
- 1 family received child abuse/neglect services
- 1-2 families had a parent in jail
- 0-2 families received domestic violence services
- 29-43 parenting education
- 0-4 relationship/marriage education

## SERVICES TO PRESCHOOL CHILDREN:

18.5% (10 children) of the Early Head Start children received Special Education Services and were on a Individualized Family Service Plan.

## FAMILY LANGUAGE:

- 0-3 families native English speakers
- 44-54 families native Spanish speakers